



Provider Access Policy Statement

The Woodlands

Approved by: L Candler S Green

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- > Procedures in relation to requests for access
- > The grounds for granting and refusing requests for access
- > Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 7 to 11 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#) (The Baker Clause)

This policy shows how our school complies with these requirements.

3. Student Entitlement

All students in years 7 to 11 at The Woodlands are entitled to:

- > Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
 - > Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
 - > Understand how to make applications for the full range of academic and technical courses
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4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact the lead of that base who will then contact Adele Fletcher the CEIAG lead for the granting or refusing of the access (please see names of leads below)

4.2 Opportunities for access

Throughout the school year, there are opportunities for group assemblies and events. Time for providers to deliver workshops to pupils can be arranged.

To arrange with the most appropriate staff in each key stage please contact the following leads in each base:

- > Key stage 1 and 2- Sharon Henderson
- > Key stage 3 The Elms – Joe Duffy
- > Key stage 4 The Maples – Adele Fletcher
- > The Bridge – Helen Atkins
- > The EHN and Gap team – Danielle James
- > AP Lead – Nicole Reed

4.3 Granting and refusing access

All access to students must be discussed with Mrs Adele Fletcher

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. This can be found on the school website or a copy can be obtained from the school office.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

The Woodlands will make use of main halls and classrooms for discussions between providers and students, as appropriate to the activity. We will also make use of any specialist equipment to support the provider's presentations. This will be discussed and agreed in advance of the visit with the careers lead or a member of the SLT.

5. Monitoring arrangements

The Executive Headteacher will update the equality information we publish, at least every year.

This document will be reviewed by the management committee at least every 4 years.

This document will be approved by the management committee

6. Links with other policies

This document links to the following policies:

Safeguarding/child protection policy

CEIAG guidance policy

PHSE Policy